**Iowa Racquetball Association Board Meeting**

**December 6, 2016 from 8:15pm – 9:55pm**

*In attendance: Rob Paulsen, Jeff Burbank, Dan Horner, Mike Gleason, and Dennis Chandler*

*Absent: Josh Paul & Susan Acoymo*

* Financial Update—Josh was absent so Dan covered a few things that he had spoken with Josh about in advance. Rob would like to start a lessons learned list after tournaments. He thinks we should aim for at most breaking even and possibly lean towards even losing up to $1,000 to grow tournaments in our current financial situation.
* SafeSport—Dan and Dennis discussed the new mandates from USAR that all State Racquetball Association board members must apply for a background check and complete an on-line training by December 31. The training takes about 2 hours and there are quizzes throughout and at the conclusion. If a member refuses or fails to pass these they will not be allowed to continue as a board member.
* USAR document requests—Dan discussed documentation that USAR would like from all State Racquetball Associations including a copy of: incorporation papers, our 501(c), our bylaws, and a list of all board members. Rob agreed to submit this to the USAR.
* State Championship medals—Dan discussed that USAR now has medals we can purchase for $6 each to be used at our State Singles and/or State Doubles Championships. We discussed ordering them this year and decided against it solely because the deadline is really soon. Maybe we can for the future.
* Recap of 2016/17 tournament schedule for Iowa—Rob mentioned it would be a good idea to make a lessons learned list after each tourney as well as a checklist for all tasks that must be completed. Here is what is planned for this season:
* January—Susan wants to do a non-sanctioned blind draw doubles at the Ankeny YMCA on Saturday, January 21. Saturday, January 28th Dennis is going to run a 1-day shootout that is sanctioned at the downtown YMCA.
* February—Susan plans to do a small non-sanctioned one day shootout at the Ankeny YMCA on February 25. Josh will be holding a 1-day non-sanctioned shootout in Eldridge on February 11.
* March—Dan will be running the 2017 Iowa Open on March 3-5 just like last year and it will serve as our State Singles championships.
* April—We are going to hold the Iowa State Doubles/State Juniors Championship April 28-30. Rob was asked if he could run this tournament as he has the last couple of years. He will look at his schedule and see if it will work for him and if not then Dennis or someone else will run it on these dates.
* Asset Tracking—Rob mentioned that we need to track our assets as the board may change and we don’t want to forget or lose track of our assets. The IRA currently owns: a laptop and printer that Dennis purchased last month and stores, 50% of the speakers/microphones and 50% of the 4 sets of bleachers with the Iowa Handball Association owning the other 50%, a large cooler that Rob stores, clipboards and small office supplies for tournaments (pencils, etc) that Dennis currently has. It would be a good idea to create an inventory list that is verified at least once per year listing the items, the value, where they are being stored, and when they were purchased. A copy of receipts should be keep with this listing. We will discuss later.
* Insurance—Dan mentioned that Susan is working on obtaining a quote on insurance for the IRA to have. Susan missed the call so we don’t have an update on this.
* The next meeting is planned for January 3, 2017.

End of December 6, 2016 meeting.

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On November 14, 2016 Josh proposed and Jeff seconded that the IRA pay for Benjamin Horner’s second division at the Junior World Championships in Mexico as this is not covered by the USAR. The motion passed with a vote of 4-0 by e-mail with Rob and Dennis not voting and Dan abstaining.

On November 15, 2016 Dennis proposed and Dan seconded that the IRA reimburse all board members background check fees as the USAR has required that we all have these done by December 31, 2016 at a cost of $18.50 each. The motion failed with a vote of 2-0 as no one else responded via e-mail. Note: this was re-voted upon at the December 6 meeting (see above) and it passed 5-0.